

eInvoicing Website: <https://einvoicing.strabag.com/>

## Electronic invoicing → PDF via email

Recipient email -address: [invoice.strabag@einvoicing.comarch.com](mailto:invoice.strabag@einvoicing.comarch.com)

The following conditions must be met to send an invoice or credit note via email:

- The invoice or credit note is only permitted in **PDF -format**
  - the PDF must be unencrypted
  - the PDF must not be password-protected
  - ZIP or RAR files are not allowed.
- Sending an invoice or credit note is only permitted to the companies listed in the following link:  
[eInvoicing participating companies](#)
- The invoice or credit note must contain the **reference code** given to you in the contract or in the order. The reference code must be printed in the specified notation (18 digits), on a single line by machine, neither in bold nor in italics.
- Only **one invoice** or only **one credit note** may be included in the email. Explanatory notes accompanying the invoice can be included in the same PDF, whereby the invoice or credit note must be the first page(s) of the document.
- The size of the email must not exceed 15 MB.

If the conditions defined above are not kept, the email will not be further processed and will be returned to the sender automatically.

The following requirements must also be observed:

- Under no circumstances may an electronically transmitted invoice also be sent in paper form.
- The invoice recipient's address does not have to be a business centre address or post box address.
- Invoices that must be issued with a **purchase number** (investment application number) may not be sent via email (delivery must still be made in **paper form**).