

# SPS 360-degree supplier evaluation

In SPS, a project-specific 360-degree supplier evaluation can be conducted using a questionnaire. You can evaluate STRABAG based on your experience regarding the project execution.

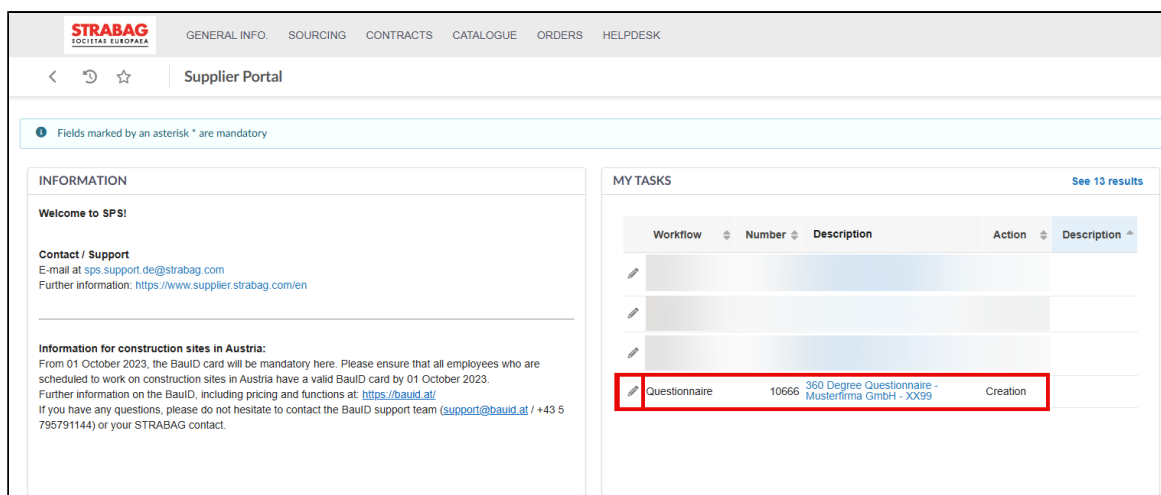
Individual criteria can be rated on a scale of one to five stars; the average is then displayed as the overall rating. If a criterion cannot be evaluated, the field can be left blank.

The evaluation is requested by STRABAG. A supplier contact is selected to respond. Only this person can complete the questionnaire. Once the questionnaire has been completed, it can no longer be viewed.

## Start of evaluation

In the “My Tasks” tile on the SPS landing page, you have a task to conduct a 360-degree evaluation using a questionnaire.

Click the pencil icon to begin the task.



The screenshot shows the STRABAG Supplier Portal interface. The top navigation bar includes 'GENERAL INFO.', 'SOURCING', 'CONTRACTS', 'CATALOGUE', 'ORDERS', and 'HELPDESK'. The main content area is divided into two sections: 'INFORMATION' and 'MY TASKS'.

The 'INFORMATION' section contains a welcome message, contact information for support (E-mail at [sps.support.de@strabag.com](mailto:sps.support.de@strabag.com)), and information for construction sites in Austria regarding the BauID card.

The 'MY TASKS' section displays a table of tasks. The table has columns for 'Workflow', 'Number', 'Description', 'Action', and 'Description'. A task is highlighted with a red border:

Workflow	Number	Description	Action	Description
Questionnaire	10666	360 Degree Questionnaire - Musterfirma GmbH - XX99	Creation	

## Conducting the evaluation

You can now rate STRABAG on a 5-star scale (from one star = “poor” to five stars = “excellent”) for each question. The average of the individual ratings determines the overall rating.

You must answer every single question (required fields are marked with an \*), but you may answer the questions in any order.

Clicking the “Next” button displays the next criterion; clicking the “Previous” button displays the previous criterion.

The screenshot shows the STRABAG SPS 360-degree supplier evaluation questionnaire interface. At the top, there is a navigation bar with the STRABAG logo and menu items: GENERAL INFO., SOURCING, CONTRACTS, CATALOGUE, ORDERS, and a user profile for Martina M. Below the navigation bar, the page title is "Evaluation : 360 Degree Questionnaire". On the left side, there is a sidebar with a "Scoring Context" section. The "Tender and contract phase" section is highlighted in blue and shows a progress indicator of 1/4. Below it, four other criteria are listed: "Construction site organisation" (0/4), "Communication and appointment coordination" (0/6), "Supplementary / payment and defect management" (0/4), and "Further suggestions, praise, criticism or complaints" (0/1). The main content area contains three evaluation sections, each with a "Not Applicable" checkbox and a star rating. The first section is "Tender and contract phase" with a 5-star rating. The second section is "Documents in the tender phase" with a 4-star rating. The third section is "Contract design" with a 4-star rating. At the top right of the main content area, there are three buttons: "Save", "Reject", and "Complete survey". A search bar is also visible in the top right corner.

**Note:** If you wish to decline the survey entirely and do not wish to complete it, you can click the red “Decline” button. This option is available to you throughout the entire survey.

At the end of the questionnaire, under the criterion “Further suggestions, praise, criticism, or complaints” you have the opportunity to provide further feedback to STRABAG. If you would like to make a comment here, please check the box “Further suggestions, praise, criticism, or complaints”. Then, please fill out the required “Comment” field accordingly.

The screenshot shows the 'Evaluation : 360 Degree Questionnaire' interface. At the top, there are navigation tabs: GENERAL INFO., SOURCING, CONTRACTS, CATALOGUE, ORDERS, and a user profile for Martina M. Below the navigation, there are buttons for 'Save', 'Reject', and 'Complete survey'. A message states: 'Fields marked by an asterisk \* are mandatory'. The main content area is titled 'Further suggestions, praise, criticism or complaints'. Below this title, there is a section 'Please give details:' which contains a checkbox for 'Not Applicable', an 'Answer\*' field with a dropdown menu (currently showing 'Further suggestions, praise, criticism or complaints'), and a 'Comment' text area. A red box highlights the 'Not Applicable' checkbox and the 'Answer\*' dropdown. At the bottom left, there is a 'Previous' button.

If you do not wish to provide any further suggestions, please check the “Not applicable” box:

This screenshot is identical to the one above, but with a red box highlighting the 'Not Applicable' checkbox in the 'Please give details:' section. The 'Answer\*' dropdown menu is still set to 'Further suggestions, praise, criticism or complaints'. The rest of the interface, including the navigation, buttons, and scoring context, remains the same.

Once you have finished, click the “Complete Survey” button to submit your feedback. At this point, STRABAG has not yet approved your feedback. This completes the feedback process on your end.